Riverside County Treasurer-Tax Collector
Attn: TOT Desk
P.O. Box 12005
Riverside, CA 92502

Phone: 951-955-0799
Fax: 951-955-9680
E-mail: rcttctot@rivco.org

TRANSIENT OCCUPANCY TAX
EXEMPTION CLAIM FORM (30+ DAY'S STAY)

TOT Certificate Number: _____

STR / Hotel / Motel Address:_____

Operator / Hotel / Motel Name:_____

Exemption begins on the 31st day of an uninterrupted period of greater than 30 days. Indicate the date of the 31st day of the occupancy and the dates exempted during this reporting period only.

Date of 31st Day	
Dates exempted for this reporting period	thru
Gross rent collected that is subject for exemption for this reporting period only	

DECLARATION OF STR / MOTEL / HOTEL

I declare, under penalty of perjury, that I have been a guest at the above STR / Hotel / Motel for more than 30 consecutive days.

Guest: _____   _____
                          Signature   Date

I declare, under penalty of perjury, that the above guest has been at the above STR / Hotel / Motel for more than 30 consecutive days.

Owner / Operator: _____   _____
                                        Signature   Date

ATTENTION OPERATOR/ MOTEL/HOTEL
This form must accompany your quarterly tax return to the County of Riverside in order to receive credit for the exemption. If this form is not received, you will be subject to penalty.

Ordinance No. 495

Section 8. PENALTIES AND INTEREST. c. <u>Fraud.</u>
If the Tax Collector determines that the nonpayment of any remittance due under this ordinance is due to fraud, a penalty of 25% of the amount of the tax shall be added thereto in addition to the penalties stated in paragraphs (a)and (b) of this section.

Section 11. RECORDS.
It shall be the duty of every operator liable for the collection and payment to the county of any tax imposed by this ordinance to keep and preserve, for a period of three years, all records as may be necessary to determine the amount of such tax as he may have been liable for the collection of and payment to the county, which records the Tax Collector shall have the right in inspect at all reasonable times.