



RIVERSIDE COUNTY TREASURER-TAX COLLECTOR
4080 LEMON STREET, 4th FLOOR / P.O. BOX 12005
ATTN: MAP DESK
RIVERSIDE, CA 92502
PHONE: 951-955-3900 / FAX: 951-955-9680
EMAIL: mapdesk@rivco.org

IN BONDING MAP PROCESSING REQUIREMENTS

The following information is required by the Treasurer-Tax Collector in order to research the status of property taxes on the proposed Tract Map / Parcel Map. It is very important that all of the following information is provided in order to process the Tax Estimate during the In Bonding period of January 1st through September 30th of each year.

1. *In Bonding Request* form*
 - This form must be completely filled out.
 - The PIN numbers **must be** nine digits.
2. A full sized copy of the map*
3. A copy of the 8.5 x 11 Assessor's map*
4. A Cashier's Check for the processing fee of \$64.46

*may be emailed in PDF format to mapdesk@rivco.org

Once the Riverside County Treasurer-Tax Collector's office has received the information requested above, our office will then process and return the request along with the required bond amount.

When the map is ready to be signed by the Riverside County Treasurer-Tax Collector's office, please contact our Subdivision Map Desk in order to request a map signing appointment. It is very important that the following items be provided at the time of signing:

1. The Mylar
2. Bond submittal
 - If submitting a Cash Bond, a Cashier's Check will be required along with the completed *Cash Tax Bond Inquiry* form
 - Please notate the Bond Issuer's name, mailing address and map number on the Cashier's Check
 - If submitting a Surety Bond, the original Surety Bond approved by County Counsel will be required.
3. A separate Cashier's Check for any outstanding taxes associated with the map in question

All Subdivision Map desk forms can be found by visiting our website at www.countytreasurer.org, go to "Forms & Fees" → "Forms" → then select the required form.

- Maps to be recorded during January 1st through September 30th – *In Bonding Request*
- Maps to be recorded during October 1st through December 31st – *Out of Bonding Request*
- Submitting a Cash Bond (not Surety Bond) – *Cash Tax Bond Inquiry*



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DATE RECEIVED: _____
 RECEIVED BY: _____

**IN BONDING
 REQUEST FOR YEAR 2025-2026**

(FOR USE BETWEEN JANUARY 1, 2025, THROUGH SEPTEMBER 30, 2025)

The following information is required by the Treasurer-Tax Collector's office in order to process the Tax Estimate. It is very important that every applicable field be completed or that the applicable information is included as an attachment.

1. Proposed Tract Map or Parcel Map Number: _____

Acreage in Stated Subdivision _____ Prorate: _____ Yes _____ No

All Current PIN Numbers affected: _____

2. Has there been a transfer of any form of ownership interest against the parcel(s) within the boundary of the Tract Map or Parcel Map between January 1, 2024 and December 31, 2024?
 _____ Yes _____ No

If yes, please list all the parcel(s) affected, date of sale, and sale price (a copy of the recorded deed should also be included): _____

I hereby certify that the above information is true and correct to the best of my knowledge. I acknowledge that failure to supply accurate information may result in our refusal to supply a tax bond estimate and / or approve the Tract Map / Parcel Map. This may also result in future tax liabilities on the affected parcel(s).

 Agent's Name (SIGNATURE)

 Date

 Agent's Name (PRINTED NAME)

 Telephone Number

 Title Company

 Fax Number / Email Address

TREASURER-TAX COLLECTOR'S USE ONLY

Please note that the Tax Bond Estimate is based solely upon the Tax Collector's calculations pursuant to section 66493, paragraph E., of the Government Code. This amount does not reflect and should not be relied upon for any projection of future valuation by the County Assessor.

Holding Check Amt: _____

Estimated Amt: _____

Taxes Owning: _____

Matthew Jennings, Treasurer-Tax Collector

By: _____, Deputy

Date: _____

Add Supplemental Statement to Mylar:

Yes No